



Volunteer & Outreach Management Internship

About the Kentucky Horse Park:

The Kentucky Horse Park is a working horse farm, equine competition facility, and educational theme park. The Commonwealth of Kentucky acquired the property in 1972 and opened in 1978 as the world's only park dedicated to celebrating man's relationship with the horse. Over 1 million visitors from all over the world come to the Horse Park annually. Visitors get to meet over 40 different breeds of horses on 1,200 acres of land. Visitors can also wind through the International Museum of the Horse and the American Saddlebred Museum.

Position Overview & Responsibilities:

This internship will assist with the recruitment, placement, management, and scheduling of the any Volunteer & Outreach related programs.

- Update and maintain the Volunteer/ Internship Manual and webpage.
- Assist with volunteer orientation, trainings, and tours to new volunteers.
- Assist in the planning process for KHP field trips.
- Provide support for KHP and KHP Foundation special events including Run Walk Club, Riding Camps, Hats Off Day, LRK3DE, Battle in the Saddle and Southern Lights.
- Provide high quality customer service to the local, national, and international guests of the park.
- Serve as a source of information for all the activities and programs of the park.
- Other duties as assigned.

Requirements:

- Must be enrolled as a student at a college or university with a GPA of 2.5 or above.
- Complete State of Kentucky Co-Op/Intern Application and Academic Credit Agreement.
- Complete KHP Internship Application and Waiver.
- Attend an interview, orientation, and tour.
- Complete a minimum of 160 hours.

For questions contact:

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